

Privacy Policy

*Revised and reformatted.
Version 2.*



Purpose

WL Risk Management Ltd are committed to protecting the privacy and security of our clients and workers and their personal information. This *Privacy Policy* outlines how we collect, use, and protect your personal information when you use our services.

Information We Collect

We collect personal information from our clients and workers to provide our security services and job offers.

Information includes:

- Name
- Contact information (such as email address, phone number, and address)
- Personal identification information (such as driver's license, passport, SIA Badge number)
- Payment information
- Security needs and preferences

We also collect non-personal information, such as IP addresses and website usage data, to improve our services and website.

Use of Information

The personal information we collect is used to communicate with our clients and workers and to provide the relevant security services requested. This includes:

- Contacting you regarding your security needs and preferences
- Processing payments for our services
- Responding to inquiries and requests
- Sending important updates and information related to our services.
- Improving our services and website

We will not use your personal information for any other purpose without your consent.

Sharing of Information

We may share your personal information with trusted third parties who assist us in providing our security services. These may include:

- Security personnel who will be providing services to you.
- Payment processors for processing payments.
- IT service providers for maintaining our website and systems.

We will not sell, trade, or rent your personal information to any third party without your consent, except as required by law.

Data Security

We take the security of your personal information seriously and have implemented appropriate physical, technical, and administrative measures to protect it from unauthorized access, use, or disclosure. However, no method of transmission over the internet or electronic storage is 100% secure, so we cannot guarantee absolute security.

Retention of Information

We will retain your personal information only for as long as necessary to fulfill the purposes for which it was collected, or as required by law. Read our Retention Policy.

Your Rights

You have the right to access, correct, or delete your personal information at any time. You may also withdraw your consent for us to use your personal information. To do so, please contact us at operations@wlriskmanagement.com.

Your rights explained under GDPR principle:

- *The right to access* – You can request for copies of your personal data. However, we support environment friendly procedures and will request a small fee to cover physical paper printing. Digital copies are free.
- *The right to rectification* – You can request that our company correct any information you believe is inaccurate. You can also request to complete the information you believe is incomplete.
- *The right to erasure* – You can request to erase your personal data, under certain conditions.
- *The right to restrict processing* – You can request to restrict the processing of your personal data.

- *The right to object to processing* – You can object to our company’s processing of your personal data.
- *The right to data portability* – You can request that we transfer the data collected to another organization, or directly to you.

Changes to this Privacy Policy

We reserve the right to update this Privacy Policy at any time. Any changes will be posted on our website and will be effective immediately. We encourage you to review this Privacy Policy periodically for any updates.

Contact Us

If you have any questions or concerns about our Privacy Policy, please contact us at services@wlriskmanagement.com or 07713469760.

Thank you for choosing WL Risk Management Ltd for your security. We value your trust and will continue to protect your privacy and personal information.